

**BYLAWS OF YUMA PACIFIC-SOUTHWEST SECTION
AMERICAN INDUSTRIAL HYGIENE ASSOCIATION
2025**

ARTICLE I: NAME

The organization shall be known as the YUMA PACIFIC-SOUTHWEST (YPSW) Section of the American Industrial Hygiene Association (AIHA).

ARTICLE II: PURPOSE

The purpose of the YPSW Section shall be to promote the purposes of the AIHA as set forth in its Articles of Incorporation.

ARTICLE III: MEMBERSHIP

Section 1.

Full Member – All Full Members of the YPSW are subject to approval by a majority vote of the YPSW Executive Committee. All applicants to become a Full Member of the YPSW must have at least ten (10) years of experience in occupational safety and health and have made recognized contributions to the practice of industrial hygiene and/or related disciplines in two or more of the designated areas: 1) original research or invention; 2) policy and standards development or advocacy; 3) technical, scientific, or management leadership in industrial hygiene; 4) improving education in industrial hygiene, and; 5) direct contribution to AIHA by serving as an officer in committee work or conference planning and upon payment of YPSW dues.

Section 2.

Honorary Member – The Executive Committee may elect as Honorary Members such persons who have made significant contributions to the industrial hygiene or occupational and environmental health and safety profession or the YPSW Section. An Honorary Member may not vote on YPSW-related issues but may serve as a non-voting member of committees.

Section 3.

Emeritus Member – An Emeritus Member shall be a former Full Member who has retired from the active practice of industrial hygiene or occupational and environmental health and safety. An Emeritus Member may continue to vote on YPSW-related issues and serve on committees.

Section 4.

Any member of the YPSW in good standing as of the date of adoption of these by-laws shall continue in the status of a Member of this Section.

Section 5.

Additional classes of membership in the YPSW may be created by a majority vote of the Executive Committee.

ARTICLE IV: MEETINGS

Section 1.

Business Meetings – The YPSW Annual Business Meeting shall be held at the time and place designated by the Executive Committee and in conjunction with the YPSW Annual Meeting. The purpose of the Business Meeting is to provide an update on YPSW Executive Committee activities and to summarize recent and active YPSW business matters.

Section 2.

Executive Committee Meetings -- Notice of the time and place of any Executive Committee meeting shall be delivered by mail or by electronic distribution of notice not less than ten (10) days before the date of the meeting. Meetings may be held in person or by other means where each Officer and Director can communicate with all other Officers and Directors.

Section 3.

Executive Committee Quorum and Voting – The presence of a majority of the Executive Committee (4/7 if Secretary/Treasurer positions are combined, or 5/8 if Secretary and Treasurer are separate) constitutes a quorum for any Executive Committee meeting. Each member of the Executive Committee shall be entitled to one vote. Proxy voting shall not be permitted for any purpose.

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Section 4

Special Meetings – Can be called at the discretion of the President, with the approval of the Executive Committee, or in response to the written request supported by of twenty percent (20%) of the YPSW Full and Emeritus members in good standing determined in accordance with voting protocols defined in Article X.

ARTICLE V: OFFICERS and DIRECTORS

Section 1.

YPSW Officers and Executive Committee – Officers are President, President-Elect, Secretary, and Treasurer. The Secretary and Treasurer positions may be combined. The Executive Committee shall consist of the Officers, three elective Directors and the Past President. Only members of AIHA national may be elected as Officers or Directors.

Each Officer shall hold office until a successor shall have been duly elected or until death, resignation, or removal. Officers and Directors shall be nominated by the Executive Committee and formally elected by the members of the YPSW at the annual meeting. The YPSW shall give notice of the names and addresses of the newly elected officers to the AIHA national Office within thirty (30) days of such election. The Officers shall serve a one-year term unless a successor is elected and installed at a special election. The President-Elect automatically succeeds the President upon completion of the President's term of office. The term of Directors shall be three years.

Section 2.

Election of Officers -- The presence of twenty percent (20%) of the Full and Emeritus members, in good standing, at the Annual Meeting shall be required to constitute a quorum for voting for new YPSW Directors and Officers (i.e., Executive Committee members). The presentation of candidates and voting will be an agenda item on the Annual Meeting program.

Section 3.

The Executive Committee may fill a vacancy in office because of the death, resignation, or removal of an Officer or Director for the unexpired term. If the vacancy occurs in the office of President-Elect, the member appointed to fill the vacancy shall not automatically succeed the President, and the President for the following year shall be elected at the next annual meeting of the YPSW.

If a Director is unable to complete their 3-year term (e.g., resignation, move to President-Elect, etc.), the Nominating Committee, as defined in Article VI, Section 3, will propose a Director candidate for the next election cycle to fill the remainder of the initial Director's term.

Section 4.

An Officer or Director may resign by oral tender of resignation at any meeting of the Executive Committee or by giving written notice thereof to the Executive Committee. Such resignation shall take effect at the time specified, and acceptance of such resignation shall not be necessary to make it effective.

Section 5.

The Executive Committee may, by a 2/3 vote of its members, recommend and authorize the removal of any officer at a meeting expressly called for that purpose.

Section 6.

President – shall preside at all meetings of the YPSW membership and of the Executive Committee and shall perform such other duties as may be directed by the Executive Committee. Specifically, the President recommends candidates for the Clayton Award and any other AIHA/ACGIH awards for which they choose to submit candidates on behalf of YPSW, (e.g., Fellow).

The Executive Committee is responsible for approving candidates for each award. The President shall appoint such committees as the Executive Committee may deem necessary for the orderly function of the YPSW. The President shall appoint all members of these committees, and all appointments shall be for a one-year term.

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Section 7.

President-Elect – shall be the program arranger for the forthcoming Annual Meeting and shall present a theme and schedule of the program to the Executive Committee for its approval. Upon approval of the Executive Committee, the President-Elect will implement arrangements for the program and provide the Secretary with information to be circulated to the members of the YPSW. The President-Elect will preside over the meeting program.

The President-Elect automatically shall succeed the President in office upon completion of the President's term of office, except as noted in Section 3 of this Article. The President-Elect shall perform any duties delegated by the Executive Committee or assigned by the President.

Section 8.

Past President – is a voting member of the Executive Committee and participates in all its activities. When the Executive Committee is performing the duties of the Nominating Committee outlined in Article VI Section 3, the Past-President is responsible for presenting potential candidates for open Executive Committee positions, typically, the President-Elect and one or more Directors

Section 9.

Treasurer – shall receive, disburse and be custodian of all funds of the YPSW. All disbursements shall be made upon authorization of the President. The Treasurer shall present a Final Annual Financial Report to the Executive Committee no later than February 15th of the next fiscal year of the Section. After the Annual Meeting, the Treasurer shall transmit to his/her successor in office all funds and property of the YPSW.

Section 10.

Secretary – shall give notice of all meetings of the YPSW and the Executive Committee; maintain an accurate list of the members and their membership status; keep a record of the transaction of business that may come before such meetings and be custodian of the records of the YPSW.

Section 11.

Directors – will participate in all Executive Committee activities including proposing and deliberation on procedures, policies, and voting on proposals and new members, as required.

ARTICLE VI: COMMITTEES

Section 1.

Executive Committee shall consist of the Officers of the YPSW, the immediate Past President and the three Directors, and shall be responsible for governance and management of the YPSW and approval of new members. The President shall serve as Chair of the Executive Committee. The presence of a majority of the Executive Committee is necessary to constitute a quorum for a meeting. The act of the majority present at a meeting at which a quorum exists is the act of the Executive Committee.

Each member of the Executive Committee shall be entitled to one vote. Only one vote is allowed when Secretary and Treasurer positions are combined.

Section 2.

Program Committee -- President-Elect shall serve as Program Committee Chair. The Program Committee may comprise the Executive Committee and others as determined by the President-Elect.

Section 3.

Nominating Committee – Past President of the YPSW shall chair the Nominating Committee. The Nominating Committee may comprise the Executive Committee. The Nominating Committee shall propose a slate of nominees that will be presented for consideration and vote by the membership at the annual meeting. Before the vote, additional nominations may be offered by the membership present at the annual meeting. The election shall be by voice vote.

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ARTICLE VII: PUBLIC STATEMENTS

Section 1.

The YPSW shall not issue or publish any public statement which utilizes any form of the name of AIHA on a policy or technical issue, other than issues which primarily affect the YPSW, without prior consent of the AIHA Board of Directors.

Section 2.

No public statement on any matter which purports to represent the opinion of the YPSW shall be issued or published, unless that statement has been authorized by the Executive Committee as expressing the opinion of a majority of the members of the YPSW.

ARTICLE VIII: MEMBERSHIP DUES

Section 1.

The YPSW membership dues shall be Annual or Lifetime. The dues amount for both categories shall be set and approved by a majority vote (80% affirmative vote) of the Full Executive Committee (>6 affirmative votes).

Dues changes will be considered whenever deemed fiscally necessary by supporting information of the YPSW Treasurer or any member of the Executive Committee.

Section 2.

Annual Dues – Payable with membership acceptance and by the first day of March of each subsequent year. Members accepted between March 1 and November 1 shall pay a full year's dues. Dues paid by Members approved after November 1 shall be applied to the next year's dues.

Lifetime Dues – One-time payment upon membership acceptance.

Honorary Dues – Honorary membership is exempt from paying dues.

Emeritus Dues – Emeritus members are exempt from paying dues.

Section 3.

Any member whose dues are unpaid by June 1st is not in good standing and shall have no vote or other privileges of membership in the YPSW. If the dues of any member are not paid within one year of the date due, the membership of the member shall be terminated, subject to reinstatement as provided in Section 4.

Section 4.

Any member terminated for nonpayment of dues may be reinstated at any time before the next Annual Meeting of the year following termination by payment of dues in arrears together with the dues for the current year.

ARTICLE IX: BALLOTING

The Executive Committee, at any time, may conduct by mail or electronic ballot a referendum of the membership of the YPSW in connection with an issue it may consider or action to be taken. Except as provided in ARTICLE X, a greater than fifty percent (>50%) of the mail and/or Email electronic ballots cast in an election shall be effective to constitute a decision or act of the YPSW with respect to any issue to be considered or any action to be taken. In the event of a tie vote in any such mail or electronic ballot, the tie shall be resolved by vote of the Executive Committee.

ARTICLE X: AMENDMENTS

Section 1.

These Bylaws may be amended, or new Bylaws adopted, by greater than sixty seven percent (67%) vote of the members of the YPSW who respond to a mail or Email electronic ballot conducted in accordance with the provisions of ARTICLE IX.

Section 2.

Such amended or new Bylaws shall become effective upon approval by the AIHA Board of Directors.

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ARTICLE XI: DISSOLUTION

The YPSW shall use its funds only to accomplish the purposes specified in these bylaws. No part of the funds shall be used to the advantage of any single person or entity or be distributed to the members of the YPSW. In the event of the dissolution or final liquidation of the YPSW, its remaining net assets shall be distributed to such nonprofit corporations or associations as are exempt from Federal Income Tax under Section 501(c) of the Internal Revenue Code, as deemed appropriate by the AIHA Board of Directors.

Submitted By: YUMA PACIFIC-SOUTHWEST SECTION (YPSW)

Date: January 22, 2025

By: _____ (Signature)
Dan Anna, Ph.D., CIH, CSP, FAIHA
President
YUMA PACIFIC-SOUTHWEST SECTION (YPSW)

Approved by: AMERICAN INDUSTRIAL HYGIENE ASSOCIATION

Date: January 22, 2025

By: _____ (Signature)
Nicole Greeson, MS, CIH
President
AIHA